MOCA New Auxiliary Readiness Assessment

Proposed Auxiliary: _____ Location: _____

Mentor: _____ Date: _____

Mentorship Meetings Completed

☐ Meeting #1 – MOCA Purpose, Mission & Hospital Program
☐ Meeting #2 – Leadership, Meeting Structure & Programs
☐ Meeting #3 – Expectations, Financial Accountability & Q&A

Auxiliary Readiness - Mission & Purpose

☐ Prospective members demonstrate a basic understanding of the MOCA mission and purpose.
☐ Members understand that Hospital and Veteran service is at the heart of the organization.
☐ Members understand the importance of maintaining positive relationships with the MOC and VFW Auxiliary.

Leadership & Participation

☐ A sufficient leadership pool appears to exist to support a healthy Auxiliary.
☐ Prospective members understand that officers have defined responsibilities and should understand those duties before accepting office.
☐ Members appear willing to share responsibilities rather than depend on one or two individuals.
☐ Members have participated in discussions, asked questions, and demonstrated interest in becoming an active Auxiliary.

Organizational & Financial Readiness

☐ Members understand that Auxiliary meetings are conducted according to the MOCA By-Laws and Ritual.
☐ Members have a basic understanding of MOCA programs and the importance of becoming familiar with the Supreme Program Book.
☐ Members understand that Auxiliary funds belong to the Auxiliary and financial decisions are made by the body.
☐ Members understand the basic requirements for financial accountability, including bonding, proper financial records, and audits.

Areas Needing Additional Attention

☐ Leadership
☐ Officer Responsibilities
☐ Mission/Hospital Program
☐ Meeting Structure
☐ Programs
☐ Financial Responsibilities
☐ Other: _____

If additional mentoring or education is recommended, briefly explain:

Mentor Recommendation

☐ **Ready to Proceed** ☐ **Additional Mentoring Needed** ☐ **Additional Education Needed**

Mentor Signature: _____ **Date:** _____